**People Who Care Volunteer Application**

**Name**   **Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home Address Orientation Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, St, Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phones** Home # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*What is the closest major intersection and your subdivision if applicable?*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mailing Address (if different from home address)**

Address*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

City, St, Zip *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

\_\_

**Emergency contact** *Name, relationship and phone number*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal** **Date of Birth** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Gender** (M/F) \_\_\_\_\_\_\_\_\_

Allergies: \_\_\_\_ Pets \_\_\_\_ Smoke Languages Spoken \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you smoke? \_\_\_Yes \_\_\_No *(other than English)*

Local faith community, if applicable \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Interested in:**

\_\_\_ Shopping for \_\_\_ Transportation \_\_\_ Personal Paperwork

\_\_\_ Shopping with \_\_\_ Home Safety Visits  *Personal Checking/Account*

\_\_\_ Shopping pick up \_\_\_ Grant Writing *Reconciliation, Reading Mail*

\_\_\_ Caregiver Relief \_\_\_ Special Events *Help with Medical Forms*

\_\_\_ Friendly Phoning \_\_\_ Pet to Vet \_\_\_ Office Call Center

\_\_\_ Friendly Visiting \_\_\_ Board of Directors \_\_\_ Office Assistant *filing,*

\_\_\_ Mailings  *copying, etc..*

Household Repairs (minor only) \_\_\_Carpentry \_\_\_Heating/Cooling \_\_\_Change filters \_\_\_\_Grab bars

\_\_\_Electrical \_\_\_Plumbing \_\_\_Other \_\_\_\_\_\_\_\_\_\_\_

**Assignment Type** *(Check your preferences)*

On-call (different Neighbors, one appointment at a time)

\_\_\_ Ongoing (same Neighbor; once a week, every other week or monthly)

Substitute (for a regular assignment, for a limited time)

**Volunteer Service Application (Cont’d) Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Present Availability (***Circle all the days and times you may be available to help)*

Mon am Tues am Wed am Thu am Fri am Sat Sun

pm pm pm pm pm

Times of the year that you know you will be unavailable, e.g. Oct 1 – Apr 1; 1st 2 weeks in Nov, etc. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would it be okay for us to call you to see if you could help more than once during the week, e.g. provide transportation in addition to your regular assignment? \_\_Yes \_\_No

**Vehicle**

Type: \_\_\_ Sedan \_\_\_ SUV \_\_\_ Pickup \_\_\_ Van \_\_\_ Compact \_\_\_ None

Driver’s License No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_ Expiration Date

*(We will need photocopies of proof of Auto Insurance and Driver’s License)*

**Travel Parameters**

Would you be willing to help with transportation between?

Prescott and Chino Valley? \_\_\_\_\_\_\_\_\_\_ Prescott only \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prescott and Prescott Valley? \_\_\_\_\_\_\_\_\_ Chino Valley only \_\_\_\_\_\_\_\_\_\_\_\_

Chino Valley and Prescott Valley? \_\_\_\_\_\_\_\_\_\_ Prescott Valley only \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reference – Co-worker, supervisor (business or volunteer, past or present)**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Volunteer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reference – Personal (excluding family) or professional**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Volunteer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear about People Who Care? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hobbies, Interests, Occupation or Former Occupation**

**Volunteer Service Application (Cont’d) Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**In submitting my application to volunteer for People Who Care…**

* I acknowledge that I have attended (or plan to attend) a volunteer orientation; received and reviewed the Volunteer Handbook, and will abide by the policies presented.
* I understand that People Who Care will contact the references I have provided.
* People Who Care reserves the right to refuse any volunteer it determines to be inappropriate to assist our vulnerable population.
* I understand that People Who Care requires and Arizona Law stipulates, that drivers have a valid driver’s license and the minimum auto insurance required by the state.
* I understand that People Who Care requires a Level One Fingerprint Clearance Card issued by the Arizona Department of Public Safety.
* Volunteers will not assume responsibility for, nor enter into, any written or verbal contractual agreements with their People Who Care Neighbor. Examples include but are not limited to, power of attorney, guardian, conservator, joint bank accounts, check signing, promissory notes, borrowing or lending money, life insurance policies, or deeds.
* I understand and agree that I will keep all information regarding the Neighbors (clients) private and confidential. However, I do understand that I will convey to the People Who Care staff any information about a Neighbor that may concern their health and well-being.
* As a representative of People Who Care, I will have my photo badge with me when providing direct service and return the badge to the office when “retiring” from volunteering with People Who Care.

Have you ever been convicted of a criminal offense, or do you have charges pending for a crime?

No \_\_\_\_\_ Yes \_\_\_\_\_

*A conviction does not automatically disqualify you from a volunteer position.*

My signature on this volunteer application acknowledges that I have read and agree to the above statements.

Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_